

Middlebury Township

PO Box 622, Ovid, Michigan 48866

Draft Approved
Regular Meeting
7627 W. M-21, Ovid, MI
Tuesday, July 13, 2021 at 7:00 pm

REGULAR MEETING

Call to Order:

Supervisor Herendeen called the meeting to order at 7:07pm.

Board Members Present:

Supervisor Michael Herendeen, Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, Trustee Jeff Swan, and Trustee Gene Ruess

Guests Present: Guests were present: Colleen Ruess, Deputy Clerk, Jill Ruess, Deputy Treasurer, Mark Holley, Assessor, Dick Semans.

Scheduled Comments:

Marlene Webster-Commissioner: not present

Public Comments: Opened at 7:08pm Closed at 7:08pm

No public comments

Motion to Approve Agenda:

J. Swan made a motion to approve the agenda as presented. Herendeen seconded the motion.

Amendments to add DayStarr into the communication items

Stevens made a motion to approve the amended agenda. S. Swan seconded the motion.

Voice Vote: Ayes: All Nays None Carried

Motion to Approve Minutes:

S. Swan made a motion to approve the June 8, 2021 minutes as presented. Stevens seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

Amendment of a Budget:

S. Swan made a motion to amend the minutes as presented. Stevens seconded the motion.

Line item (101-101-702) added with the amount of \$10,000. Line item (101-215-702) the new amount of clerk salary is \$15,000 and the new contingent line will be \$6485.00

S. Swan made a motion to amend the minutes as presented. Stevens seconded the motion.

Roll Call Vote: Ayes: Tomasek-Swan, J. Swan, Ruess, Stevens, Herendeen Nay: None Absent: Carried

Motion to approve Bills

S. Swan made a motion to approve bills from General Funds in the amount of \$8036.57 with checks #5509-5526 and 1 EFTS. Stevens seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

Communications:

MTA- Meetings will resume in September. TBD on location.

Library. July 12-regular hours. July 21st is the next meeting. Nothing new on Director leave of absence.

OMESA- Tim Zwick has passed away. He was the treasurer. The Supervisor, Deb, has also resigned. May be doing a special meeting to appoint a treasurer. Greg Palen is willing to help out. Special meeting will be set for tomorrow July 14, 2021 at 7:00pm.

Clerk- Started doing the administration work and figured Rose Browns filing system.

Assessor- July board of review meeting on Friday the 16th. The filers have not supplied tax information. The filers are banking on a loophole from state tax commission. They have an advocate from Lansing. New construction and field reviews will start in October.

Business

1. **Jeremy McAllister-** Ron Felker contracted for opening and closing graves. Matt works with him and recommends him to take over the position. Matt will still do cremains and infant burials. Jeremy would do full open and closing of burials and plowing if it is winter. Board is considering upping prices of graves and Susan will call around and ask about pricing of graves (open,close,etc). Board will discuss at September meeting.
2. **August Invoices-** S. Swan made a motion to approved August invoices. J. Swan seconded the motion.
Roll Call Vote: Ayes: Tomasek-Swan, J. Swan, Ruess, Stevens, Herendeen Nay: None Absent: Carried
3. **F65 Approval-** S. Swan made a motion to approve F65. Stevens seconded the motion. And authorize Clerk to sign for it
Roll Call Vote: Ayes: Tomasek-Swan, J. Swan, Ruess, Stevens, Herendeen Nay: None Absent: Carried
4. **CLFEF (Coronavirus Local Fiscal Recovery Fund)-** The deadline to apply is July 27th. Middlebury is estimated to have \$150,000 available for public works. Middlebury can use it for broadband infrastructure or police and fire.
J.Swan made a motion to approve S. Swan apply for the money and S. Swan as the Chief Officer on the paperwork. Stevens seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

j. **DayStarr-** Can use CLFEF money to pay for expanding the lines. J.Swan working on talking to DayStarr and the availability to them. Internet can be ran out to the hall for \$100 right now. J.Swan made a motion to approve internet to be installed to the hall, up to \$300 for initial installation and setup and S. Swan to authorize and sign a contract with Daystarr, up to \$100 for monthly cost. Stevens seconded the motion. J.Swan will wait until the brush hog is done out front.

Roll Call Vote: Ayes: Tomasek-Swan, J. Swan, Ruess, Stevens, Herendeen Nay: None Absent: Carried

k. **Lighting for the Hall-** J.Swan talked about the lighting in current hall. Herendeen motions to replace all ceiling lights in the hall and switch to LED lighting, up to \$1000 for lighting at the hall, 4000k. Stevens seconds motion.

Voice Vote: Ayes: All Nays: None Carried

l. **Voting Equipment Maintenance-** S.Swan motions to compensate J.Swan for his time at the hall-deputy wages. Ruess seconded motion.

Voice Vote: Ayes: All Nays: None Carried

Final Comments: Opened at 8:34pm Closed at 8:40pm

Dick Semans said he ran the roads and told the county where they need to brush hog. Austin road and Krouse road pine trees and Warren and Krouse Rd SE corner.

Motion to adjourn the meeting: Adjourned at 8:40pm

Supervisor Herendeen motions to adjourn the meeting. Stevens seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

Without objection the Supervisor Herendeen adjourned the meeting at 8:40pm.

Next meeting September 14, 2021 at 7:00pm

X

Colleen Ruess
Deputy Clerk