

Middlebury Township

PO Box 622, Ovid, Michigan 48866

Draft
Regular Meeting
7627 W. M-21, Ovid, MI
Tuesday, December 14, 2021 at 7:00 pm

REGULAR MEETING

Call to Order:

Supervisor Herendeen called the meeting to order at 7:14 pm.

Board Members Present:

Supervisor Michael Herendeen, Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, Trustee Gene Ruess and Trustee Jeff Swan

Guests Present: Guests were present: Jill Ruess, Deputy Treasurer, Mark Holley, Assessor, Greg Atwood, Gary Kiger, Mark Darling, Richard Semans, and two other guests

Scheduled Comments:

Marlene Webster- absent/no comments

Public Comments: Opened at 7:14pm Closed at 7:15 pm

Motion to Approve Agenda:

Stevens made a motion to approve agenda as amended. Tomasek-Swan seconded the motion.

Voice Vote: Ayes: All Nays None Carried

Motion To Amend Budget

Stevens made a motion to move \$17,800 from 101-999-999.204 Transfer to Other Funds to 101-276-930.00 to the following lines: Cemetery repair/maintenance \$10,000.00; 101-276-801.000 Contracted Services \$1,000.00; 101-265-930.00 Twp Repair/Maintenance \$4,000.00; 101-265-920.00 Twp Utilities \$500.00; 101-265-801.00 Contracted Services \$2,000.00; 101-101-860.00 Twp Mileage \$100.00; 101-101-727.00 Copier Expense \$200.00. Tomasek-Swan seconded the motion.

Roll Call Vote: Supervisor Michael Herendeen, Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, Trustee Gene Ruess and Trustee Jeff Swan

Motion to Approve Minutes:

Swan made a motion to amend the November 9, 2021 minutes names omitted and dates for MTA meeting. Tomasek-Swan seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

Stevens made a motion to approve the November 9, 2021 minutes as amended. Swan seconded the motion.

Voice Vote: Ayes: All

Nays: None Carried

Motion to approve Bills

Tomasek-Swan made a motion to approve bills from General Funds and Emergency Fund in the amount of \$21,223.83 with checks #5592-5611 and Check 1043 and 2 EFTs. Swan seconded the motion.

Roll Call Vote: Supervisor Michael Herendeen, Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, Trustee Gene Ruess and Trustee Jeff Swan

Stevens made a motion to transfer \$1000.00 from Emergency funds to General Funds for Emergency Board Salaries. Tomasek-Swan seconded the motion.

Voice Vote: Ayes: All

Nays: None Carried

Communications:

MTA- Meeting set for Perry Twp Hall, that was cancelled due to conflicted scheduled. Next meeting is January 2022 at Perry Twp Hall.

Library. New Director has been appointed, Connie Thornton. Meeting tomorrow (December 15).

OMESA- still discussing what they are going to do with the mileages inclusive/funded to 2023. Townships are discussing when to run an election on it. Building has been paid off in its entirety and working on rebuilding capitol. Would like to pave another portion of the driveway.

Clerk- working on year-end items and forms. Sumbera property and legal advice has not been contacted yet.

Assessor- Law of Recessing Reform Bill. Making changes to how accessing is done. Not sure what all of them are yet. Assessor has some new information on it. Introduces Resolution 2021-09 Policy for Inspection of Public Assessing Records.

Supervisor makes request to change it to 5 business days for info requests to be fulfilled.

All of what the assessor does is going to be electric by next year. Not much copying will need to be done with the new electronic system. Part of the new law requires that the studies have to be published on each townships website every year. The cost should be around \$300. Tax rate increase will be 3.3%.

Business:

1. Park and Recreation:

Trustee Swan-There is money sitting in the park and recreations trying to figure out what to do with the money. They would like to use it on the Guemar Park Veteran's memorial. Parks and recreation board is going to be dissolved.

2. Internet Installation:

Daystarr cost Internet and Phone \$670 to install and \$78 per month. Spectrum cost \$28,000 to install to the hall.

Swan makes motion to move forward with Daystarr internet installation up to \$1,000. Ruess seconded motion.

Roll Call Vote: Supervisor Michael Herendeen, Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, Trustee Gene Ruess and Trustee Jeff Swan

3. Resolution 2021-09:

Tomasek-Swan made a motion to adopt Resolution 2021-09 Policy for Inspection of Public Assessing Records with the amendment of the change from 5 days for info requests to be fulfilled. Tomasek-Swan seconded the motion.

Roll Call Vote: Supervisor Michael Herendeen, Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, Trustee Gene Ruess and Trustee Jeff Swan

4. Board Vacancy

Supervisor Herendeen submit board resignation effective December 28, 2021.

Swan motions to accept Supervisor Herendeen's resignation letter effective December 28, 2021. Ruess seconded the motion.

Voice Vote: Ayes: All Nays: None Carried

Stevens nominates Trustee Swan for appointment to the Supervisor Vacancy effective December 29, 2021.

Roll Call Vote: Ayes: Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, and Trustee Jeff Swan
Nays: Trustee Gene Ruess

Stevens nominates Greg Atwood for appointment to the Trustee Vacancy effective December 29, 2021.

Roll Call Vote: Ayes: Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, and Trustee Jeff Swan
Nays: Trustee Gene Ruess

Richard Semans resigns as Deputy Supervisor under Supervisor Herendeen.

Stevens nominates Michael Herendeen to the OMESA board Representative effective December 29, 2021. Ruess seconded motion.

Roll Call Vote: Clerk Susan Tomasek Swan, Treasurer Carolyn Stevens, and Trustee Jeff Swan, Trustee Gene Ruess

Final Comments: Opened at 8:42pm Closed at 8:45pm

Richard Semans commends board for work outside the Township Hall.

Supervisor Herendeen review the upcoming meeting dates.

Motion to adjourn the meeting: Adjourned at 8:45pm

Supervisor Herendeen motions to adjourn the meeting. Tomasek-Swan seconded the motion.

Voice Vote: Ayes: All

Nays: None Carried

Without objection the Supervisor Herendeen adjourned the meeting at 8:45pm.

Next meeting January 11, 2022 at 7:00pm

X

Colleen Ruess
Deputy Clerk