

Middlebury Township

PO Box 622, Ovid, Michigan 48866

Regular Meeting

Virtual Meeting

Tuesday April 14, 2020 at 7:00 pm

Call to Order:

Supervisor Herendeen called the meeting to order at 7:05pm.

Board Members Present:

Supervisor Michael Herendeen, Clerk Rose Brown, Treasurer Carolyn Stevens, Trustee Richard Semans and Trustee Gary Kiger

Guests Present: Susan Tomasek Swan, Deputy Clerk

Scheduled Comments: None

Public Comments: Opened at 7:06 Closed at 7:06 None

Motion to Approve Agenda:

Trustee Semans made a motion to approve the agenda with the following adjustments: 1. Strike Road Projects approval replace with Resolution 2020-04 Authority to pay bills 3. Strike approve May bills and replace with Road Ballot Language. Treasurer Stevens seconded the motion.

Aye: All Nay: None Carried

Motion to Approve Minutes:

Treasurer Stevens made a motion to approve the minutes from the March 11, 2020 as presented. Trustee Kiger seconded the motion.

Yes: All Nay: None Carried

Motion to approve Bills

Treasurer Stevens made a motion to approve General Funds in the amount of \$7,126.26 ck # 5213-5230, and 2 EFTs. Clerk Brown seconded the motion.

Roll Call Vote: Ayes; Stevens, Kiger, Brown, Semans, Herendeen Nay: None Carried

Communications:

Park and Recreation: None

OMESA: Short meeting due to the social distancing and planning on using zoom for next OMESA meeting.

Library: Zoom Meeting used for library. Short meeting with just the basic bill paying.

MTA Meeting: Cancelled

Assessor Communications: None

Clerk Communications: None

Business

- 1. Resolution 2020-04: Authority to Pay bills without Meeting**
Treasurer Stevens offered the resolution 2020-04 and supported by Trustee Semans.
Roll Call Vote: Ayes: Kiger, Stevens, Brown, Semans, Herendeen Nays: None Carried

Resolution 2020-04

AUTHORITY FOR PAYMENTS WITHOUT MEETING

WHEREAS Middlebury Township currently issues checks for the payment of its debts, obligations, vendor invoices, and payroll charges following approval at one of its duly constituted meetings; and

WHEREAS there are occasions when it becomes impossible to convene a meeting in time to authorize the necessary payment of one or more such debts, obligations, vendor invoices and/or payroll charges; and

WHEREAS an example of such a situation, currently in effect, has followed upon the Michigan Governor's Executive Order No. 2020-42 which generally suspends all in-person activities that are not necessary to sustain or protect life, to support such businesses and operations that are necessary stay protect life, or to provide the minimum basic operations for necessary government activities, such Executive Order No. 2020-42 having been issued in the course of a declared State of Emergency in response to slowing the spread of the novel coronavirus disease (COVID-19); and

WHEREAS, the Township desires to provide for the timely payment of its debts, obligations, vendor invoices, and payroll charges in situations where a duly-constituted meeting cannot be held prior to such approval:

THEREFORE BE IT RESOLVED that where a duly-constituted meeting cannot be held in time for prior approval of the payment of the Authority's debts, obligations, vendor invoices, and/or payroll charges, approval of such payments is delegated and authorized as follows:

- (1) The Township Clerk or the Treasurer will submit all bills to all trustees, recording secretary, as have valid email addresses; and
- (2) After two days for comment or objections, bills may be approved by signature on each check by both the Treasurer and Township Clerk and each of their signatures with the Supervisor's signature on the full listing to be posted on the website; and

(3) Any other terms: None _____;

and that further, all payments approved and paid in such manner shall be presented to the Board for ratification at its next immediate duly-constituted meeting.

Resolution moved by: Treasurer Carolyn Stevens Seconded by: Trustee Richard Semans

Upon roll call, the following voted: **Aye:** Kiger, Semans, Stevens, Brown, Herendeen

Nay: None

Absent: None

The Chair declared the Resolution adopted.

Dated April 14, 2020

Attested:

2. Land Swap Update The land swap is completed and filed with the county register of deeds. Herendeen asked to verify that all paperwork is completed for both parties. The board discussed future plans of the land that was swapped.

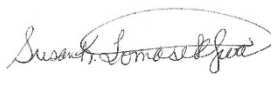
3. Ballot Proposal for Road Millage The ballot proposal for is written for 5 years. Treasurer Stevens stressed that this is not an increase in taxes and the board need to communicate this to the public. A resolution will be created to be adopted in May's meeting.

Final Comments: Opened at 7:55 pm Closed at 8:05 pm

Stevens asked questions about March's minutes for clarifications. Clerk Brown stated when she will be submitting forms for elections. Kiger asked about ambulance service in Middlebury township. Herendeen clarified due to the mutual aid rule, dispatch will send the closest ambulance service.

Motion to adjourn the meeting: Adjourned at 8:08 pm

Without objection the supervisor adjourned the meeting at 8:08 pm.

X 

Susan K Tomasek Swan
Deputy Clerk