

# Middlebury Township

PO Box 622, Ovid, Michigan 48866

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Budget and Regular Meeting

Middlebury Township Hall

7627 W M21, Ovid Michigan

Wednesday, March 13, 2019 at 6:45 pm

## **Budget Meeting**

### **Call to Order:**

Supervisor Herendeen called the meeting to order at 6:48 pm. Trustee Semans lead the prayer.

### **Board Members Present:**

Supervisor Michael Herendeen, Clerk Rose Brown, Treasurer Carolyn Stevens and Trustee Richard Semans. Trustee Gary Kiger

**Guests Present:** Carl Chalker, Karl Heckman, Janice Parker

**Public Comment: Time Opened 6:50      Time Closed 6:50**

None

### **Presentation of the 2019-2020 Fiscal Year Budget**

Clerk Brown presented the fiscal year 2019-2020. The new chart of accounts was also presented. Clerk Brown reviewed the different funds. The board reviewed the budget. Trustee Seman asked about the auditor line. The Clerk explained about full audits are performed every other year. The board continue to discuss different line items.

**Adjourned Budget Meeting:** Budget meeting was adjourned at 7:06.

**Treasurer Stevens made a motion to adjourn the budget meeting at 7:06 pm. Trustee Semans second the motion.**

**Ayes: All**

**Nay: None**

**Carried**

## **Regular Meeting**

### **Call to Order Regular Meeting:**

Supervisor Herendeen called the meeting to order at 7:06 pm.

### **Scheduled Comments:**

Deputy Craig Lawson came to represent Deputy Loomis to discuss the building of the new jail. He wanted to know if anyone had any questions about the new jail. He also wanted to know to anyone had questions or concerns in the township. Deputy Lawson remarked that the State mandates level of care for jail.

Trustee Kiger expressed his opinion on voting for more money to the building of the new jail.

Deputy Lawson explained about the numbers of prisoners and time served is shortened because there isn't enough room. He continued to state the present jail is beyond repair and there is a need for a new jail. He also express his concern if a fire would break out due to the tight quarters, people would not be able to get out and that would be a liability. The new jail would be a circular layout. Deputy Lawson express that housing "out-county" prisoner would help make money for the county. The new jail would be built behind the old Kmart area which the county owns.

### **Public Comments: Opened at 7:38 pm Closed at 7:41 pm**

Janice Parker asked about items on the agenda.

### **Motion to Approve Agenda:**

**Treasurer Stevens made a motion to approve the agenda with all the additions of 6) Land transfer and 7) Marijuana Ordinance. Trustee Semans seconded the motion.**

**Aye: All                      Nay: None                      Carried**

### **Motion to Approve Minutes:**

**Trustee Semans made a motion to approve the minutes from the February 13, 2019 as presented. Treasurer Stevens seconded the motion.**

**Yes: All                      Nay: None                      Carried**

### **Approve Amendment to Budget:**

**Treasurer Stevens made a motion to amend the 2018-2019 fiscal year budget:**

**From: 101-941-969.002 Contingency \$991.27**

**To: 101-247-900 BOR Publishing \$32.00**

**101-253-860 Treasurer Mileage \$63.36**

**101-448-920 Street Lights \$320.86**

**101-253-727 Treasurer Supplies \$216.65**

**101-257-727 Assessor Supplies \$358.40**

Clerk Brown Second the motion.

**Motion to approve Bills:**

Supervisor Herendeen made the motion to approve the payments of bills in an amount of \$8,662.20 ck#4991 - ck#5011 and 3 EFTs from the General Fund and two checks # 1005 & #1006 for \$1,132.50 for OMESA from Emergency Service Fund. Clerk Brown seconded the motion.

**Yes: All      Nay: None      Carried**

**Communications:**

Park and Recreation: None

OMESA: Fire hall is in use. Open house is being planned in May.

Library: Meeting minutes from January and February financial reports were presented to the board. Library is in the process of replacing the water fountain.

MTA Meeting: Last MTA meeting was in Perry Township. The presentation was about the new jail. The vote will be May 7<sup>th</sup> 2019. Next MTA will be in Caledonia Township on April 2<sup>nd</sup> 2019.

Assessor Communications: None

Clerk Communication: Clerk presented the board with paperwork if they wish to be on the board of directors for MTA.

**Business:**

**1. Resolution 2019-01 FY 2019-2020**

Treasurer Stevens presented resolution 2019-01 with support by Clerk Brown.

Roll call:

**Aye: Kiger, Semans, Stevens, Brown, Herendeen**

**Nay: None      Adopted**

**2. Library Board Member, Norma Jean Cross approval**

Treasurer Stevens made a motion to approve Norma Jean Cross as Middlebury Township board representative. Trustee Semans seconded the motion.

**Aye: All      Nay: None      Carried**

**3. Hire Cleaning Company**

Trustee Semans made a motion to approve having a cleaning company come into the hall and clean the hall quarterly. Treasurer Stevens second the motion.

**Aye:      Nay:      Carried**

Supervisor Herendeen made a motion to amend the motion to authorize the Clerk to call and get quotes for cleaning. The motion seconded by Semans.

**Aye: All      Nay: None      Carried**

**4. SEDP \$500.00 appropriation**

Trustee Semans made a motion to appropriate \$500.00 to The Shiawassee Economic Development Partnership Herendeen seconded the motion.

**Aye: All**

**Nay: None**

**Carried**

**5. Magnet appropriation**

The board discuss appropriating to Magnet. No motion was made.

**6. Land Transfer**

Trustee Semans updated the board regarding the land transfer.

**7. Marihuana Ordinance**

Trustee Semans presented to the board about an article about marijuana and issues with health. He would like the board to consider an ordinance regarding the marihuana. Trustee continued with an article from the MTA magazine. Trustee Semans asked the board to read over the information and discuss a possible ordinance in April.

**Final Comments: Opened at 8:35 pm Closed at 8:37 pm**

Treasurer Stevens reported that taxes have been turned in to the County on March 1<sup>st</sup>.

Supervisor Herendeen reviewed the meetings schedule.

**Motion to adjourn the meeting: Adjourned at 8:37 pm**

Without objection the supervisor adjourned the meeting at 8:37 pm.

**X**

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Susan Tomasek-Swan  
Middlebury Township Deputy Clerk

**Middlebury Township  
FY 2019-2020 Budgets  
(General, Road, Emergency and Cemetery Funds)  
Resolution 2019-02**

WHEREAS, by law, township are required by law to adopt a balanced budget for their fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that following budgets, General Fund, Road Fund, Emergency Fund and Cemetery Fund were adopted for the fiscal year 2019-2020.

(See following pages for budgets)

The foregoing resolution was offered by Board Member \_\_\_\_\_ and second by Board Member \_\_\_\_\_.

Upon roll call vote, the following voted:

Gary Kiger  
Richard Semans  
Carolyn Stevens  
Rose Brown  
Michael Herendeen

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Clerk

I, Rose Brown, the duly elected and acting Clerk of Middlebury township, hereby, certify that the foregoing resolution was adopted by the Township Board of said Township at the budget meeting of said Board held on March 13, 2019 at which meeting a quorum was present, by roll call vote of said members hereinbefore set forth, that said resolution was ordered to take effect immediately.

\_\_\_\_\_  
Clerk