

Middlebury Township PO Box 622, Ovid, Michigan 48866  
Budget and Regular Board Minutes  
Middlebury Township Hall  
7627 W M21, Ovid Michigan  
Wednesday, March 13, 2013 at 6:30 pm

**Call to Order:**

Supervisor Herendeen called the meeting to order at 6:38.

**Board Members Present:**

Supervisor Michael Herendeen, Clerk Susan Tomasek-Swan, Treasurer Carolyn Stevens, Trustee Gary Kiger and Trustee Richard Givens

**Guests Present:**

Jessica Stromer from The Argus-Press, Bob Dennison, John Peckham,

**Scheduled Comments:**

None

**Public Comments: Opened at 6:39pm Closed at 6:39 pm**

None

**Motion to Approve Agenda:**

Tomasek-Swan made a motion to approve the agenda as presented. Stevens seconded the motion.

Yes: All

Nay: None Carried

**Presentation of the Budget**

The board reviewed the budget presented to the board. Roads were the first topic of discussion. The State Revenue Sharing and 1 mil tax revenue were discussed as how much the township could expect.

Meeting was recessed at 7:12pm and the regular board business began.

**Call to Order**

Supervisor Herendeen called the regular township meeting at 7:12 pm with the pledge to the flag and a prayer led by Richard Semans.

**Roll Call**

**Board Members present:**

Supervisor Michael Herendeen, Clerk Susan Tomasek-Swan, Treasurer Carolyn Stevens, Trustee Gary Kiger and Trustee Richard Givens

**Guest Present:**

Jessica Stromer from the Argus-Press, Bob Dennison, Richard Semans, Doug Krebiehl, and John Peckham were present for the regular board meeting.

**Scheduled Comments:**

None

**Public Comments: Opened at 7:15pm Closed at 7:15 pm**

None

**Motion to Approve Agenda:**

Stevens made a motion to approve the agenda as presented. Givens seconded the motion.

Yes: All

Nay: None Carried

**Motion to Approve Minutes:**

Givens made a motion to approve the draft of minutes from the February 13, 2013 regular

board meeting. Stevens seconded the motion.

Aye: All

Nay: None Carried

**Motion to Approve Bills:**

Givens made a motion to approve paying the bills with checks 3286-3307 and 2 EFT in an amount of \$8688.01. Stevens seconded the motion.

Aye: All

Nay: None Carried

**Communications:**

Richard Semans spoke about legal issues with OMESA.

Planning item was on the board's agenda to discuss.

Board of Review (BOR) has met for the organizational meeting and one session The BOR is being run with only 2 members due to an emergency surgery for one member.

**Business:**

**Resolution 2013-05, Adoption of the 2013-2014 Budget**

**Stevens made the motion of the adoption of resolution. Givens supported the resolution.**

**Roll Call:**

**Yes: Kiger, Tomasek-Swan, Stevens, Givens, and Herendeen**

**Nay: None**

**Adopted**

**Following some discussion concerning the need to replace the carpeting in the township hall, Trustee Kiger made a motion to not replace carpeting in the hall. The motion failed for lack of a second.**

John Peckham reviewed the reasons for rezoning the property in Middlebury Township from an R-1B to a B-2 General Business. The report reflects nothing negative from the changing of the zoning of the property.

**It is recommended that the Shiawassee Board of Commissioners approve the petition to amend the zoning district from R-1B, One-family Low Residential to B-2, General Business district for property located on the North side of W. M-21 (Parcel Id. # 78-005-17-400-005-00(portion),78-005-17-400-006-00,18-005-17-400-012-01), section 17 Of Middlebury township and as legally described in the petition as no adverse effect to the rezoning of the parcels.**

**This motion was made by Stevens and supported by Givens.**

**Aye: All**

**Nay: None Carried**

The flag at the township's cemetery was the next discussion. It has been brought to the board's attention the flag was in disrepair. Herendeen's opinion was since the cemetery does not have electricity there is no way to properly display the flag. Givens offered to find a new flag for the cemetery. The flag pole appears to be in disrepair. The flag will be removed until it can be properly displayed.

Road Contracts are due May 1<sup>st</sup>. Contracts will be decided at the April 10<sup>th</sup> meeting. Some issues are DNR is requiring permits for any ditch digging. The township will be responsible

for pulling permits. Givens wanted to mention about the gradall options for continuing to pay the township portion on the gradall after the loans payments are completed. By doing this, there will be money banked for a new gradall.

Sexton duties as a contracted position verses as an employee. The board needs to gather more information. Tomasek-Swan will have a proposal for Family Tree and Lawn service and contact Matt Tribflener to have him present a proposal at the next meeting.

Salaries:

Givens opened the discussion of salaries. He explained the different comparisons from MTA. Givens explained how he figured out the averages of the salaries. Givens gave a recommendation of an increase of \$500.00 per year for the next 3 year. The last raise was in 2002. It was stated there is no good time to raise the salary. The cost of living has been increasing. Herendeen feels the increase should be set by a certain percent.

**Herendeen made a motion to amend and modify resolution 2007-02, to clarify officials and township appointees are approved to be compensated when on township business when gone for 6 hours one meal and two meals if over 10 hours and a meal is not provided by the township or received at the function.**

**Givens seconded the motion.**

**Roll Call:**

**Yes: Given, Stevens, Tomasek-Swan, Kiger, Herendeen**

**Nay: None**

**Adopted**

The payroll scheduled was brought up by Herendeen.

Motion by Herendeen to compensate any township board representative that receives their pay from a different municipality board that is paid less than the Middlebury Township meeting rate, the differing amount to equal the standard meeting rate (which is currently \$25.00). Given supported it.

AYE: All

NAY: None Carried

**Resolution 2013-06 Board of Review Compensation** was discussed by Herendeen.

Herendeen made a motion to pay the BOR members \$ 90.00 per six hour session and training days and meetings for \$25.00. Effectively immediately. March 13, 2013. Givens supported the resolution

Roll Call:

Yes: Kiger, Tomasek-Swan, Stevens, Givens Herendeen

Nay: None

Adopted

**Final Comments: Opened at 9:02 pm Closed at 9:02pm**

**None**

**Motion to adjourn the meeting: Adjourned at 9:02pm**

Givens made a motion to adjourn the meeting at 9:02pm. Stevens Seconded the motion.

Yes: All

Nay: None Carried

