

Middlebury Township

PO Box 622, Ovid, Michigan 48866

Regular Board Minutes

Middlebury Township Hall

7627 W M21, Ovid Michigan

Friday, August 14, 2015 at 10:00 am

Call to Order:

Supervisor Herendeen called the meeting to order at 10:00 am with a pledge to the flag and a prayer led by Richard Givens.

Board Members Present:

Supervisor Michael Herendeen, Clerk Susan Tomasek-Swan, Treasurer Carolyn Stevens, Trustee Gary Kiger (ABSENT) and Trustee Richard Givens

Guests Present: None

Scheduled Comments: None

Public Comments: None

Motion to Approve Agenda:

Clerk Tomasek-Swan made a motion to approve the agenda with the addition of Clerk Retreat meeting approval to attend. Treasurer Stevens seconded the motion.

Yes: All

Nay: None Carried

Absent: Kiger

Business:

1. Cemetery-Rich Givens presented to the board the progress of putting information into the computer. He reviewed the progression of how the cemetery was acquired. There is only one marker found in B section. There are no mapped surveys of what the width of paths and where the markers lie. The 2003 survey has the points for the surveyors to use. There is no survey plat for all of the lots laid out. We cannot find anything to show it has been platted. Rich wants to find a starting point to establish a correct plotting of the township's cemetery. Trustee Givens and Supervisor Herendeen heavily discussed the starting point of the cemetery plotting points. There is a possibility the oil map was laid

out without a survey. The discussion of probing or using headstones was debated on reliability. Trustee Givens stated measuring would be the surest way.

Trustee Givens made a motion to hire Spicer survey for two days at \$1,000 dollars per day. No support on the motion. The motion laid on the table.

Supervisor Herendeen and Trustee Givens strongly disagreed with how the survey should be done. The subject was tabled until the next meeting.

Treasurer Stevens addressed the cemetery needing a position to sell lots, take money, and put data into the computer. Stevens feels the issue needs to be addressed. Stevens made a suggestion to put an ad in the paper to hire a deputy clerk for the purpose of administered the cemetery.

Treasurer Stevens left for an appointment at 11:25 am.

Trustee Pay: Resolution 2015-06; amending the Trustee Pay was offered by Supervisor Herendeen and supporting the resolution was Trustee Givens.

Roll Call vote:

AYE: Tomasek-Swan, Givens, Herendeen

Absent: Kiger and Stevens

Supervisor calls Resolution 2015-06 adopted.

Trustee Givens made a motion to approve the attendance of Clerk Tomasek-Swan and Deputy Clerk Brown to the MTA Clerk's retreat on Sept 23 and 24. Clerk Tomasek-Swan seconded the motion.

AYE: ALL

Nay: None **Carried**

Absent: Kiger, Stevens

Clerk Swan seconded.

Clerk Tomasek-Swan made a motion to accept the Michigan's F 65 report as presented by the auditor and approves the Clerk to sign and send the document to the State of Michigan. Trustee Givens seconded the motion.

Aye: All

Nay: None **Carried**

Absent: Kiger and Stevens

Final Comments: None

Motion to adjourn the meeting: Adjourned at 12:36 pm

Without objection the supervisor adjourned the meeting at 12:36 pm.

X

Susan Tomasek-Swan
Middlebury Township Clerk

DRAFT