

Middlebury Township

PO Box 622, Ovid, Michigan 48866

Regular Board Minutes

Middlebury Township Hall

7627 W M21, Ovid Michigan

Wednesday, July 8, 2015 at 7:00 pm

Call to Order:

Supervisor Herendeen called the meeting to order at 7:00 pm with a pledge to the flag and a prayer led by Richard Semans.

Board Members Present:

Supervisor Michael Herendeen, Clerk Susan Tomasek-Swan, Treasurer Carolyn Stevens, Trustee Gary Kiger and Trustee Richard Givens

Guests Present:

There were three guests present; Hartmann Aue, Richard Semans, Matt Tribfelner, Mike and Diane Dowler, Lynn Givens and Rose Brown.

Scheduled Comments:

Hartmann Aue presented that they are working on the budget for 2015-2016. They are currently working on preparing a new part-time manager position at \$18.00 an hour with no benefits to bring to the board for approval. There is currently one open position on the Planning Committee.

Public Comments: Opened at 7:06 pm Closed at 7:06pm

Motion to Approve Agenda:

Trustee Givens made a motion to approve the agenda with the addition of Lynn Givens presenting meeting with the Attorney regarding Cemetery to the Business section of the agenda. Treasurer Stevens seconded the motion.

Yes: All

Nay: None Carried

Motion to Approve Regular Minutes:

Treasurer Stevens made a motion to approve the minutes with the change of striking the “Commissioner Board” from the minutes under scheduled comments and changing it to “Planning Committee” from the Regular Board Meeting minutes. Clerk Swan seconded the motion.

Motion to Approve Special Minutes:

Clerk Swan made a motion to approve the minutes with the changes of striking “Regular” to “Special” and under Board Members Present adding absent for Trustee Gary Kiger on the Special Board Meeting minutes. Trustee Givens seconded the motion.

Yes: All

Nay: None Carried

Motion to Approve Bills:

Treasurer Stevens made a motion to approve paying the bills with checks 3807-3824 and 2 EFT in an amount of \$9,222.90. Clerk Swan seconded the motion.

Yes: All

Nay: None Carried

Communications:

Park and Recreations: Treasurer Kiger presented the minutes from the meeting.

OMESA: Dick Siemens presented that they are looking at the payroll for the ambulance crew over the next couple of years it will raise the expenses up about \$30K a year. He also stated that there is a patient at the nursing home that needs the service from the fire department for transportation, no one has paid the bill on this service at this time.

Planning: No meeting until September.

Library: Clerk Swan presented the minutes from the June 3rd, 2014 board meeting. On Wednesday they reviewed the 2015-2016 Budget and Kevin went over the end of the year expenses. There was an extra expense of \$8K due to Start of Michigan for Renaissance expense. But they received \$6,700 this year for end of the year funding to help with the 2014-2015 expenses.

MTA Meeting: Supervisor Herendeen presented that it was the usual meeting, with discussion of the progress of the roads. The next meeting will be held in September.

Assessor Communication: Dowler presented that she finished her site visits for the year. The next meeting will be Tuesday July 21st at 1:00.

Business:

1. A motion was made by Treasurer Givens we give the treasurer and the clerk permission to pay the bills for August to approve the paying of August bills due to no scheduled meeting. Seconded the motion.

AYE: All

NAY: None

Carried

2. Lynn Givens Met with Attorney regarding Cemetery: Lynn and Richard Givens met with Attorney to review the deeds and burial rights. Lynn gave him copies of the deeds, receipts, burial right certificates and the attorney said he would write an opinion. Trustee Givens met with a surveyor to looking into putting in new markers in the cemetery. He is working on getting a second opinion. They need to find old markers so we know where to put the next markers. Givens suggests that we marker the North West corner for each plot. Matt Tribfelner will send Clerk Swan with a listing of the equipment at he is purchasing from the Township and then Clerk Swan will create an invoice for Matt to purchase the equipment.

Final Comments: Opened at 7:43 pm Closed at 7:43 pm

Motion to adjourn the meeting: Adjourned at 7:44 pm

Without objection the supervisor adjourned the meeting at 7:44 pm.

X

Susan Tomasek-Swan
Middlebury Township Clerk