

Middlebury Township PO Box 622, Ovid, Michigan 48866  
Regular Board Minutes  
Middlebury Township Hall  
7627 W M21, Ovid Michigan  
Wednesday, September 11, 2013 at 7:00 pm

**Call to Order:**

Supervisor Herendeen called the meeting to order at 7:00 pm with a pledge to the flag and a prayer led by Richard Semans.

**Board Members Present:**

Supervisor Michael Herendeen, Clerk Susan Tomasek-Swan, Treasurer Carolyn Stevens and Trustee Richard Givens

Absent: Gary Kiger

**Guests Present:**

Larry Clever from Burnham and Flowers, Steve Loomis ,Shiawassee County Sherriff representative, Richard Semans , Middlebury OMEMA representative, Diane and Mike Dowler, Middlebury's assessor, Anthony Sinicropi, Deputy Supervisor, Donna and Leroy Salander, and Lynn Given, Deputy Treasurer were present at the meeting.

**Scheduled Comments:**

Larry Clever from the Burnham and Flowers Insurance Agency reviewed the township policy for the upcoming year. He also went over different additional coverage that may be of interest to the township. Steve Loomis from the Shiawassee Sherriff representative stated everything is going well at the county and local area.

**Public Comments: Opened at 7:30 pm Closed at 7:31 pm**

No Comments

**Motion to Approve Agenda:**

**Trustee Givens made a motion to approve the agenda as presented. Treasurer Stevens seconded the motion.**

Aye: All

Nay: None Carried

Absent: Kiger

**Motion to Approve Minutes:**

**Treasurer Stevens made a motion to approve the minutes from July 10, 2013 meeting. Trustee Givens seconded the motion.**

AYE: All

Nay: None Carried

Absent: Kiger

**Motion to Approve Bills:**

**Clerk Tomasek-Swan made a motion to approve paying the bills with checks 3397-3413 and 2 EFT in an amount of \$9,272.12 from the general fund and check 1020 in an amount of \$67,679.25 from the road fund. Trustee Givens seconded the motion.**

Aye: All

Nay: None Carried

Absent: Kiger

**A motion made by Trustee Givens and Seconded by Treasurer Stevens to approve the F-65 to be signed as presented.**

AYE: All

Nay: None Carried

Absent: Kiger

**A motion was made by Treasurer Stevens to approve the signing of Tax Request form L-4029 as presented. Motion was seconded by Clerk Tomasek-Swan.**

Aye: All

Nay: None

Carried

Absent: Kiger

**Communications:**

**OMESA (Ovid Middlebury Emergency Service Authority)** – Richard Semans updated the board on the business with OMESA. He also stated there will be meeting on September 19 at Riley Township hall regarding Clinton Area Fire Rescue.

**Park and Recreation** None

**Maple Grove** None

**MTA Shiawassee-** Clerk Tomasek-Swan and Trustee Givens briefly spoke on the cemetery workshop and the clerk stated the accounting class was a good refresher.

**Department Of Environmental Quality (DEQ)** The Township received two letters from the DEQ regarding properties in the township area.

**Business:**

**Medical Center-** The medical center is progressing. The building has already begun.

**Elm Road Property Money-** The money from the sale of the property was placed in the general fund until CD's come due.

**Mouse Issue-** Trustee Givens had the Orkin Pest Control assess the township mouse problem. It appears the mice are getting into the township through the addition. The mice have made nest in the insulation in the drop ceiling. It was suggested to clean out the insulation to get rid of the mouse odor and to keep poison out to keep the mice population in control.

**Carpet-** Clerk Tomasek-Swan presented a bid from Thompson's Carpet from Corunna. A short discussion over the Home Depot verses the Thompson's carpet bid. **Treasurer Stevens made a motion to accept Home Depot bid for carpet for the township hall in an amount of \$2,681.28. Trustee Givens seconded the motion.**

Aye: All

Nay: None

Carried

Absent: Kiger

**Wilkinson Road Issue:** Clerk Tomasek-Swan was contacted by a resident that lives on Wilkinson Road in the township regarding farms dropping manure on the road. There is also an issue of the heavy equipment driving on the road and destroying the mineral brine application.

**Library Appointment-** The Ovid Public Library mailed a request for the reappointment for Heather Kline. No action was taken. The board requested to meet Heather Kline before approving the reappointment.

**Final Comments: Opened at 8:25pm Closed at 8:31pm**

**Supervisor Herendeen made a motion to pay the Burnham and Flower basic insurance policy without any extra coverage in amount of \$ 3,374.00. Clerk Tomasek-Swan seconded the motion.**

Aye: All

Nay: None

Carried

Absent: Kiger

**Motion to adjourn the meeting: Adjourned at 8:31pm**

Hearing no objection the Supervisor adjourned the meeting at 8:31 pm.